

**TOWN OF BERRY**  
**Policy 2003-2**  
**(Revised 12-19-05)**

**TITLE: Administrative Fees**

**1. Special meeting of the Town Board**

The Town may engage the services of an engineer, attorney, planner or other expert to advise the Town on the merits of a petition or request, and the petitioner shall reimburse the Town for all such expenses incurred.

If a special meeting of the Town Board is requested by a petitioner to meet a deadline, the petitioner shall pay \$250

**2. Driveway and Field Road Permit Applications**

(payable prior to site review)

Driveway Permit \$300

Field Road Access Permit \$25

Fee for each subsequent inspection for non-complying driveways when more than 3 inspections are required \$200

**3. Rezone Requests (payable prior to site review) \$100**

w/variance No additional charge

w/conditional use permit No additional charge

**Variance only**

Residential & non-farm (includes site review) \$100

A1-Ex Active Farm\*\*(may include site review) \$50

\*\*Active farm for "agricultural use" as defined in Chapter 91.01(1) WI Stats. However, must comply with applicable Dane County Code of Ordinances on variances at a cost of \$200, Chapter 12.05 (4)

**Conditional Use Permit Only**

Residential & non-farm (includes site review) \$100

A1-Ex Active Farm\*\*\* (may include site review) \$50

\*\*\*Must comply with applicable County Ordinances on conditional use permits, regular fee is \$250, Chapter 12.05(3)(2)

**Notice of Restriction/Cancellation form \$11/per page**

**4. Liquor Licenses**

Class B Retailer's Fermented Malt Beverage (beer) \$100

Class B Intoxicating Liquor \$200

Operator's License \$5

Cigarette & Tobacco Products Retail License \$5

**5. Dog Licenses** (payable yearly)

Kennel License	\$42
Neutered or Spayed	\$10
Not Neutered or Spayed	\$15
Delinquent Fee	\$5

**6. Copies of Records** (Amounts in excess of \$5 must be prepaid, all lesser fees are to be paid on delivery of copies to requester)

Photo Copies	8 ½ x 11, 8 ½ x 14, or 11 x 17	\$.25 per sheet
Larger Sizes		Actual commercial cost
Cassette Tape		Actual copy cost plus new tape
Postage		Actual cost
Research Time	The 1 <sup>st</sup> \$50 is free, \$17 per hour thereafter	
Computer Records		\$.25 per sheet

**7. Title Searches**

\$25 per parcel number per title search

This Policy shall take effect and be in force after its approval by the Town of Berry Board of Supervisors

Attest: Brenda Kahl, Clerk/Treasurer

Melvern L Bankes, Chair

Adopted: December 19, 2005

Fran Tourdot, Supervisor

Posted: December 20, 2005

Mark Hellenbrand, Supervisor

Judy Laubmeier, Supervisor

Terry Zander, Supervisor