

113.4 Administrative Fees Policy

- I Special Meeting of the Town Board
- II Driveway and Field Road Permit Applications
- III Rezone Requests
- IV Liquor Licenses
- V Dog Licenses
- VI Copies of Records
- VII Title Searches

SECTION I – SPECIAL MEETING OF THE TOWN BOARD

The Town may engage the services of an engineer, attorney, planner or other expert to advise the Town on the merits of a petition or request, and the petitioner shall reimburse the Town for all such expenses incurred. If a special meeting of the Town Board is requested by a petitioner to meet a deadline, the petitioner shall pay

\$250

SECTION II – DRIVEWAY AND FIELD ROAD PERMIT APPLICATIONS

Payable prior to site review

Driveway Permit

\$300

Field Road Access Permit

\$25

Fee for each subsequent inspection for non-complying driveways when more than 3 inspections are required

\$200

SECTION III – REZONE REQUESTS

Rezone: Payable prior to site review

\$300

w/variance

No additional charge

w/conditional use permit

No additional charge

reapply because of County requirements

No additional charge

Variance only

Residential & non-farm (includes site review)

\$100

A1-Ex Active Farm**(may include site review)

\$50

**Active farm for “agricultural use” as defined in Chapter 91.01(1) WI Stats.

However, must comply with applicable Dane County Code of Ordinances on variances at a cost of \$200, Chapter 12.05 (4)

Conditional Use Permit Only

Residential & non-farm (includes site review)

\$100

A1-Ex Active Farm*** (may include site review)

\$50

***Must comply with applicable County Ordinances on conditional use permits, regular fee is \$250, Chapter 12.05(3)(2)

Notice of Restriction/Cancellation form

\$30

SECTION IV – LIQUOR LICENSES

Class B Retailer’s Fermented Malt Beverage (beer)

\$100

Class B Intoxicating Liquor

\$200

Operator’s License

\$5

Cigarette & Tobacco Products Retail License \$5

SECTION V – DOG LICENSES

Payable yearly

Kennel License \$42

Neutered or Spayed \$12.50

Not Neutered or Spayed \$17.50

Delinquent Fee \$5

SECTION VI – COPIES OF RECORDS

Amounts in excess of \$5 must be prepaid, all lesser fees are to be paid

on delivery of copies to requester

Photo Copies 8 ½ x 11, 8 ½ x 14, or 11 x 17 \$.25 per sheet

Larger Sizes Actual commercial cost

Cassette Tape Actual copy cost plus new tape

Postage Actual cost

Research Time The 1st \$50 is free, \$17 per hour thereafter

Computer Records \$.25 per sheet

SECTION VII – TITLE SEARCHES

Title Searches \$25 per parcel number per title search

Dated this 19th day of December, 2011

Posted: December 21, 2011

Brenda Kahl, Clerk/Treasurer
Don Witmer-Kean, Supervisor
Jim Laubmeier, Supervisor

Anthony Varda, Chair
Chris Upper, Supervisor
Bill Carlson, Supervisor